



Purpose	To explain Usage Policy of the Royal Sydney Yacht Squadron of the Pond including Outer Pontoon, Inner Pontoon, Tender Pontoon and the Fuel Pontoon
Who should read this	Members using or intending to use any of the Pontoons or the protected waterfront 'Pond' area
Before you begin	Read the Frequently Asked Questions on the RSYS Pond Usage Policy



Overview

- The Royal Sydney Yacht Squadron is a private Members' Club. The Club's services are provided for Members or guests in the company of a Member. The wave attenuator forms a protected 'Pond' area that enables the safe launching and retrieval of Hardstand yachts and the temporary mooring of Squadron Members' yachts.
- At all times the RSYS's nominated Dock Master will have the authority to determine the location and duration of a boat's stay alongside any of the Pontoons or Pond area. The Dock Master has the authority to move, or supervise the move of, any boat in the Pond area to another part of the Pond, a temporary mooring or the boat's own mooring. In the absence of the Dock Master, the RSYS CEO/Club Secretary has the authority to supervise and enforce the Pond Usage Policy.
- The Club's policy for usage of its waterfront facilities has been developed to ensure the fair and equitable use of the Club's facilities amongst its Members.
- The Pond Usage Policy was drafted by the Waterfront Committee in accordance with the Club's Constitution and By-Laws and ratified by the General Committee.
- The Club may change its policy concerning the terms and conditions on which the Pond and the Pontoons are utilized without giving a reason (on reasonable notice) in its absolute discretion at any time.



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Definitions

Term	Definition
Financial Member	A Member's House Account is overdue if any amount has remained outstanding for a period of 90 days or more.
Pond	The protected area formed by the wave attenuator is collectively called the 'Pond' in this document.
Outer Pontoon	Refers to the wave attenuator or curved pontoon that runs from the eastern end of the Hardstand in an outward curve to the north west.
Inner Pontoon	Refers to the largest of the three pontoons accessed from the north western end of the Hardstand.
Fuel Pontoon	Refers to the pontoon located immediately in front of the fuel bowser at the northern end of the Hardstand.
Tender Pontoon	Refers to the pontoon located at the base of the ramp next to the northern Jib Crane on the Hardstand



What is the policy?

- **General**

A vessel accessing the Outer Pontoon, Inner Pontoon, Tender Pontoon, Fuel Pontoon and the Pond in general must abide by the terms and conditions outlined in the Pond Usage Policy.

- **Yacht Register**

- All Member's boats using the Pond and Pontoons should be on the Squadron Yacht Register (This gives the Dock Master all contact details).
- Members in control of boats not on the Squadron Register must advise the Dock Master of their contact details and Membership number.
- Boats on the Squadron Yacht Register should have "RSYS" on the stern.

- **Rafting Up**

- Boats are encouraged to raft up in busy periods to increase the space available for Members. Boats wishing to raft up should seek permission from the inside boat (which should not unreasonably withhold permission) and ensure the boat is secured with bow and stern lines, and fore and aft springs taking slightly more weight than the bow and stern lines.
- A minimum of four fenders should be secured between each boat.
- Boats tied on the outside should be mindful of wiping their feet etc. before walking across the inside boat, and passage across the inside boat should be in front of the mast.
- Outside boats must be ready to move off at short notice.
- Overnight rafting is only permitted if the outside boat is manned with enough competent crew to move the boat off in adverse weather etc.



RSYS Pond Usage

- **Outer Pontoon Arm**
 - a) The first section of the outer Pontoon next to the gangway and marked by a solid yellow line is to be kept clear at all times for use by Hardstand yachts.
 - b) On scheduled race days, the section of the outer Pontoon marked by a broken yellow line is to be kept clear for use by Hardstand yachts.
 - c) The remaining section of the inside of the outer Pontoon is for general use by Members and race entries during daylight hours. The Pontoon may be booked for use and may be used on a first-come first-served basis during daylight hours.
 - d) Members are not permitted to leave their boats tied up to the Pontoon overnight without first requesting permission from the Dock Master or CEO/Club Secretary. Boats granted permission to be tied up to the Pontoon overnight must be removed from the Pond by 8.00AM the following day unless being worked on or being prepared for a scheduled Club race the day following the overnight stay. In all cases boats must be attended by 8.00AM otherwise twice the rate for an overnight stay will be billed to the Member's account and they may have their boat towed to their mooring or an RSYS Temporary Mooring and be charged for towing and mooring fees.
 - e) Members who leave their boats moored to the Pontoon overnight without permission will be charged a Pontoon usage fee and may have their boat towed to their mooring or an RSYS Temporary Mooring and be charged towing and mooring fees.

- **Inner Pontoon Arm (inside or western side)**
 - a) The section on the inside at the gangway end marked with a solid yellow line is for the storage of the RSYS Committee vessels: *Gitana* and *Mischief*. This section may be used by Club Members if the Club Committee vessels are out, however boats must be attended at all times by someone capable of moving the boat as directed by the Dock Master and/or on return of the Committee vessels.
 - b) The berths at the northern end marked with an unbroken yellow line are reserved for the Club's Elliott 7's. If these berths are not being used by the Elliott's they may only be used by Members following a request to the Dock Master who will advise the duration of stay allowed.
 - c) Members are not permitted to leave their boat tied to the Pontoon without first requesting permission from the Dock Master or CEO/Club Secretary.
 - d) Members who leave their boat moored at the Pontoon overnight without permission will be charged twice the overnight rate and may be towed to their mooring or an RSYS Temporary Mooring and charged towing and mooring fees.

- **Inner Pontoon Arm (outside or eastern side)**
 - a) The section of the outside at the gangway end marked with a solid yellow line is for the storage and operation of the Squadron Tender boats: *IDA*, *Mazzeppa* and *Old Tom*.
 - b) The section at the non-gangway end of the arm marked with a solid yellow line is for the pickup and set down of crew/passengers only. The maximum stay is five minutes.
 - c) The remaining mid-section of the Pontoon is reserved for the exclusive use of the Waterfront Repair Operation 7.30AM-4.00PM, Monday-Friday when the Yard is open for business. During the hours of 7.30AM-4.00PM the Dock Master may approve the use of this section of the dock for use by a Member and will nominate the duration of stay allowed. Outside these hours, this area is for pick up or drop off only, maximum 5 minutes. If permission is granted for an overnight stay the dock must be vacated by 7.30AM Monday-Friday when the Yard is open for business, or by 10.00AM any day when the Yard is closed.
 - d) In all cases boats must be attended by 8.00AM otherwise twice the rate for any overnight stay will be billed to the Member's account and they may have their boat towed to their mooring or an RSYS Temporary Mooring and be charged towing and mooring fees.
 - e) Members who leave their boats moored to the Pontoon overnight without permission will be charged a Pontoon usage fee and towed to their mooring or an RSYS Temporary Mooring and be charged towing and mooring fees.

**RSYS Pond Usage**

- **Contractors working on Members' yachts on a work pontoon**
 - a) A Member wishing to organize a contractor to work on his/her boat in the water must first contact the Waterfront Office.
 - b) Contractors are not permitted to work on boats on weekends. A fee will be charged to the Member /owner should a contractor breach this policy and carries out work on weekends.
 - c) All contractors attending the Squadron to work on a boat must complete WH&S registration, up to date Workers Compensation Insurance and Public Liability Insurance and undertake a safety induction prior to commencing work.

- **Fuel Pontoon**
 - a) The purpose of the Fuel Pontoon is for Members to tie up temporarily whilst filling up their boats with diesel or unleaded fuel.
 - b) Water is also available from the Fuel Pontoon to fill boats' water tanks.
 - c) The Fuel Pontoon is not to be used for washing down boats or for any other maintenance purpose when the Pontoon is open for fuel sales.
 - d) Members should vacate the Fuel Pontoon as soon as possible after refueling their boats.
 - e) The Fuel Pontoon may be used for general use outside fuel selling hours but not for overnight stays.

- **Tender Pontoon**
 - a) The Tender Pontoon must be kept clear at all times.
 - b) On race days, the Tender Pontoon is also used to assist with launching and retrieval of Hardstand yachts to and from the northern Jib Crane.

**Who is responsible?**

Position	Responsibility
Chief Executive Officer/Club Secretary (CEO)	<ul style="list-style-type: none">• An accurate register of all vessels owned by RSYS Members will be maintained by the Club.
Dock Master	<ul style="list-style-type: none">• Is authorized by the Club to supervise and enforce the RSYS Pond Usage Policy.
Members	<ul style="list-style-type: none">• It is the responsibility of any Member to inform the Club of any change in vessel, ownership of vessel or the Members contact details forthwith.
Waterfront Committee	<ul style="list-style-type: none">• Disputes concerning use of the Pond facilities are determined by the Waterfront Committee in accordance with this policy.
General Committee	<ul style="list-style-type: none">• Disputes referred by the Waterfront Committee and it may act on its own volition in relation to issues arising from use of Waterfront facilities. Determinations of the General Committee concerning pond usage issues are final and binding on a Member.

**What is the procedure?****Club Waterfront Pond usage:**

- Must be a financial Member or guest in the company of a Member.
- Members are not permitted to leave their boats tied up to the Pontoon overnight without first requesting permission from the Waterfront Manager, Ned Brown or the CEO/Club Secretary by contacting:

Waterfront Manager ph: 02) 9017 0161 or email: ned@rsys.com.au

CEO/Club Secretary ph: 02) 9955 7171 or email: rsys@rsys.com.au

- A Member who wishes to organize a contractor to work on his/her boat in the water must first contact the Waterfront Manager, Ned Brown and all contractors attending the Squadron to work on a boat must complete WH&S registration and safety induction prior to commencing work:

Waterfront Manager ph: 02) 9017 0161 or email: ned@rsys.com.au

- Advise Club if you wish to add/change/delete a vessel from the RSYS Yacht Register:

<http://www.rsys.com.au/images/pdfs/form-yacht-register.pdf>

**Other useful materials**

Available on the Club website www.rsys.com.au

- Pollution Incident Response Management Plan (PIRMP)
- RSYS Emergency Procedure
- RSYS Contractor Safety & Induction Package
- RSYS Safety – Fuel Filling
- RSYS Safety – Slips, Trips and Falls
- RSYS Storage Charges
- RSYS Constitution
- RSYS By-Laws
- RSYS Yacht Register Form

**FAQs**

Q: Who does this RSYS Pond Usage Policy apply to?

A: This Policy applies to all RSYS Members.

Q: My boat is not on the Yacht Register. Does this mean that I am not permitted to pick up or set down my crew/passengers in the Pond area?

A: Members may utilize the Pond (*subject to availability*), however where possible, Members are encouraged to place their boat on the Squadron Yacht Register to assist in identification.



Members in control of boats not on the Squadron Yacht Register must advise the Dock Master of their contact details and membership number.

Q: I regularly use a particular contractor for work on my boat whilst tied up to the work pontoon. Do I have to let the Waterfront Manager know prior to each visit and get the Contractor to sign in?

A: Yes. A Member must first contact the Waterfront Manager to notify and the Contractor must complete WH&S Registration, Safety Induction and sign in prior to commencing any work at the Squadron with no exception. Additionally, a fee will be charged if the contractor is left unattended by the Member/owner.

Q. What if I disagree with a fee charged to my account for overnight Pond usage?

A: Disputes concerning usage and associated fees relating to the Pond facility are determined by the Waterfront Committee in accordance with the RSYs Pond Usage Policy. The Waterfront Committee may refer a dispute to the General Committee and it may act on its own volition in relation to issues arising from usage of the Pond. Determination of the General Committee concerning storage space issues are final and binding on a Member.